## PANKAJ TRIVEDI & Co.

Practicing Company Secretaries A/601, Maitri Residency, Liberty Garden Road No.1, Opp. Trimurti Tower, Malad (West), Mumbai – 400064

Dated: 28th September, 2023

**To, The Chairman Mayur Floorings Limited** 4/5, Munama Compound, Nr. Ocirlicon, Bhandup (West), Mumbai - 400078

## SCRUTINIZER'S REPORT

## [Pursuant to Section 108 of the Companies Act, 2013 of the Companies (Management and Administration) Rules, 2014]

Dear Sir,

I, Pankaj Trivedi, Company Secretary in Practice (Membership No. 30512, COP: 15301), Proprietor of M/s. Pankaj Trivedi & Co., have been appointed as the scrutinizer by the Board in their Board meeting held on 30<sup>th</sup> May, 2023 for the purpose of scrutinizing the process of remote e-voting and electronic voting conducted during the 31<sup>st</sup> Annual General Meeting ("AGM") pursuant to the provisions of Section 108 of the Companies Act 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014 (as amended) and in accordance with Regulation 44 of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) for the 31<sup>st</sup> Annual General Meeting of the Company held through Video Conferencing ("VC")/ Other Audio Visual Means **("OAVM")** on **Thursday, September 28, 2023** at 11.00 a.m. IST. Where the following agenda items were transacted.

Resolution No.	Type of Resolution	Particulars
1	Ordinary Resolution	To receive, consider, and adopt the Balance Sheet as at 31 <sup>st</sup> March, 2023 and the Profit & Loss Account together with financial statement for the year ended on that date and the report of the Directors & Auditors thereon.
2	Ordinary Resolution	To appoint a director in place of Mayur Sundrawat (DIN: 01837589) who retires by rotation and being eligible, offers himself for re-appointment.
3	Ordinary Resolution	Re-appointment of Statutory Auditors.

I submit my report as under:

1. The Ministry of Corporate Affairs ("MCA") vide its General Circular No. 14/2020 dated April 8, 2020 and Circular No. 17/2020 dated April 13, 2020 followed by General Circular No. 20/2020 dated May 5, 2020 read with General Circular No. 02/2021 dated January 13, 2021, Circular No. 21/2021 dated December 14, 2021, Circular No. 2/2022 dated May 5, 2022 and Circular No. 10/2022 dated December 28, 2022 and all other relevant circulars issued by the Ministry of Corporate Affairs from time to time **(collectively referred to as "MCA Circulars")** has permitted the holding of the AGM through Video Conferencing (VC) / Other Audio-Visual Means (OAVM) without the physical presence of the Members at a common venue. The Securities Exchange Board of India ("SEBI") vide its Circular dated



January 15, 2021 read with SEBI Circulars dated May 13, 2022 and January 05, 2023 **(collectively referred to as "SEBI Circulars")** has granted relaxations in respect of sending physical copies of Annual Reports to shareholders and requirement of proxy for general meetings held through electronic mode. In compliance with the provisions of Companies Act, 2013, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (as amended) and the above circulars the 31<sup>st</sup> Annual General Meeting of the Company was held through Video Conferencing ("VC")/ Other Audio-Visual Means ("OAVM") on Thursday, September 28, 2023 at 11.00 a.m. IST.

Further as confirmed by the Company the Notice of the 31<sup>st</sup> AGM along with the Annual Report 2022-23 is being sent on or before 06.09.2023 only through electronic mode to those Members standing on cut-off date 01.09.2023 whose e-mail addresses are registered with the Company, RTA or CDSL / NSDL ("Depositories") and also been uploaded on the website of the Company.

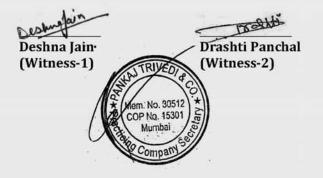
The Company had published an advertisement about the completion of dispatch of Notice of the 31<sup>st</sup> Annual General Meeting in **'The Free Press Journal'** (English Daily) and **'Nav Shakti'** (Marathi Regional Daily) on 7<sup>th</sup> September, 2023.

- 2. The Compliance with the provisions of the Companies Act, 2013 and the Rules made thereunder relating to e-Voting (which includes remote e-Voting and the voting through electronic voting system during the AGM) on the resolutions proposed in the Notice calling the 31<sup>st</sup> Annual General Meeting ("AGM") of the Company was the responsibility of the management. My responsibility as a Scrutinizer was to ensure that the e-voting process is conducted in a fair and transparent manner and submit Scrutinizer's Report to the Chairman on the above mentioned resolutions in connection with total votes cast in favour or against if any, based on the reports generated from the electronic voting system.
- 3. The e-voting facility for both, e-voting prior to the AGM (remote e-voting) and the electronic voting at the AGM were provided by Central Depository Services (India) Limited ('CDSL').
- 4. The facility of Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM") has been provided by M/s. Purva Sharegistry (India) Pvt Ltd ("RTA of the Company").
- Voting rights were reckoned as on Thursday, 21<sup>st</sup> September, 2023 being the Cut-off date for the purpose of determining the entitlements of members at the remote e-voting and voting at the 31<sup>st</sup> Annual General Meeting ("AGM") of the Company.
- 6. The remote e-voting platform was open from 09.00 a.m. IST on Monday, **September 25**, **2023** and closed at 05.00 p.m. IST on Wednesday, **September 27**, **2023**. The members were required to cast their votes electronically conveying their assent or dissent in respect of the resolutions on the remote e-voting platform provided by Central Depository Services (India) Limited (CDSL).
- 7. The facility to vote through electronic voting system as stated in point 3 above had been provided to facilitate voting for those Members who were present during the Meeting through VC/OAVM and had not cast their votes through remote e-voting.
- 8. After the closure of the voting by electronic means at the AGM, the votes cast through electronic voting at the AGM and through remote e-voting prior to the date of AGM were unblocked on **Thursday, September 28, 2023** at around 11.59 a.m. in the presence of two witnesses viz., Ms. Deshna Jain and Ms. Drashti Panchal who are not in the employment of the Company, on the e-voting website of CDSL (https://www.evotingindia.com).



- 9. As per attendance report downloaded from the e-voting website of Central Depository Services (India) Limited ('CDSL') (<u>https://www.evotingindia.com/</u>) and the attendance report shared by M/s Purva Sharegistry (India) Pvt Ltd ("RTA") total 53 members had joined the 31<sup>st</sup> Annual General Meeting of the Company through Video Conferencing ("VC") / Other Audio-Visual Means ("OAVM").
- 10. Based on report downloaded as mentioned from the website of Central Depository Services (India) Limited **('CDSL')**. I observed that total 51 members have cast their votes in favour of agenda no. 1, 2 and 3 and total 2 members have cast their votes in against of agenda no. 1, 2 and 3 through remote e-voting and no member had cast their votes at the AGM.
- 11. I hereby submit a Consolidated Scrutinizer's Report pursuant to rule 20(4)(xii) of the Companies (Management and Administration) Rules, 2014 on the resolutions contained in the Notice of the aforesaid 31<sup>st</sup> Annual General Meeting ("AGM") based on the scrutiny of remote e-voting and the electronic voting during the AGM and votes cast therein based on the data downloaded from the electronic voting system of Central Depository Services (India) Limited **('CDSL')**.
- 12. In this report I have not included voting results on agenda items no.4 of the 31<sup>st</sup> Notice which is any other matter with the permission of the Chairman because items no.4 is not a specific in nature with nomenclature.

We the undersigned witnesseth that the votes were unblocked from the e-voting website of the Central Depository Services (India) Limited **('CDSL')** <u>https://www.evotingindia.com/</u> in our presence on Thursday, **September 28, 2023 at around 11.59 a.m.** 



	resolution no.1. To receive, consuct, and adopt the balance succt as at 31st match, 2023 and the Front & 2038 Account togener with financial statement for the year ended on that date and the report of the Directors' & Auditors thereon. (Ordinary Resolution)	nded on that da	financial statement for the vear ended on that date and the report of the Directors' & Auditors thereon. (Ordinary Resolution)	rt of the Direct	ors' & Auditors t			
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Means of Voting	Number of	N0.0f	Number of	% of total	Number of	% of total	Total number	% of total
	members	Total	Votes cast in	number of	votes cast	number of	of votes	number of
	voted	Votes	"Favour" of	votes cast	"Against" the	votes cast	declared	invalid
			resolution	in Favour	resolution	Against	invalid	votes
Remote E-Voting	53	22,56,183	22,56,180	100%	3	0.00%		0.00%
Voting at AGM	0	0	0	%00.0	0	0.00%	-	%00.0
Total	53	22,56,183	22,56,180	100%	3	0.00%	•	0.00%
Resolution No.2: To appoint a director in place of Mayur Sundrawat (DIN: 01837589) who retires by rotation and being eligible, offers	o appoint a dir	ector in place of	f Mayur Sundrav	vat (DIN: 0183	7589) who retir	es by rotation	and being eligib	le, offers
himself for re-appointment. (Ordinary Resolution)	intment. (Ord	inary Resolutio	(u			ŝ		
Means of Voting	Number of	No. of	Number of	% of total	Number of	% of total	Total number	% of total
)	members	Total	Votes cast in	number of	votes cast	number of	ofvotes	number of
	voted	Votes	"Favour" of	votes cast	"Against" the	votes cast	declared	invalid
			resolution	in Favour	resolution	Against	invalid	votes
<b>Remote E-Voting</b>	53	22,56,183	22,56,180	100%	3	0.00%		0.00%
Voting at AGM	0	0	0	0.00%	0	0.00%		0.00%
Total	53	22,56,183	22,56,180	100%	3	0.00%		0.00%
Resolution No.3: Re-appointment of Statutory	e-appointment		Auditors. (Ordinary Resolution)	y Resolution)				
Means of Voting	Number of	No. of	Number of	% of total	Number of	% of total	Total number	% of total
	members	Total	Votes cast in	number of	votes cast	number of	of votes	number of
	voted	Votes	"Favour" of	votes cast	"Against" the	votes cast	declared	invalid
			resolution	in Favour	resolution	Against	invalid	votes
Remote E-Voting	53	22,56,183	22,56,180	100%	ς	0.00%		0.00%
Voting at AGM	0	0	0	0.00%	0	0.00%		0.00%
Total	53	22,56,183	22,56,180	100%	3	0.00%	Contraction of the second	0.00%
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## Note:

- 1. Percentage of votes cast in favour or against the resolutions is calculated based on the Valid Votes cast through Remote E-Voting and through electronic voting at the AGM.
- 2. The votes are considered invalid on account of abstained from voting or voting for lesser number of shares than actually held as on the cut-off date.

The resolutions no. 1 to 3 as mentioned in the AGM Notice dated 30<sup>th</sup> May, 2023 as per the details above stand passed under remote e-voting and voting conducted during the 31<sup>st</sup> AGM by way of electronic means with the requisite majority and hence deemed to be passed as on the date of the AGM.

I hereby confirm that I am maintaining the soft copy of the Registers received from the Service Provider (CDSL) and Purva Sharegistry (India) Pvt Ltd in respect of the votes cast through Remote E-Voting and voting conducted at AGM by way of electronic means by the Members of the Company. All other relevant records relating to Remote E-voting and voting conducted at the AGM by way of Electronic means are under my safe custody and will be handed over to the Company Secretary for safe keeping, after the Chairman signs the Minutes.

Thanking You. Yours Faithfully, For Pankaj Trivedi & Co., UDIN: A030512E001110624 PRN: S2016MH374500

relsi TRIVA Pankaj Trivedi Mem. No. 30512 COP No. 1530 (Proprietor) CP No. 15301 |Mem. 3 Place: Mumbai Date: 28/09/2023

**Received with Thanks by** 

Mr. Mahavir Sundrawat (Managing Director) DIN: 01928303 Place: Mumbai Date: 28/09/2023